

**Domain VI – Implementation of IDEA  
JPAS Compliance File Review  
Indicators 66, 67, 68**

**Educator's Name** \_\_\_\_\_ **School:** \_\_\_\_\_

**Student File:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

Maintaining special education files is a **team** effort. It is the case manager's responsibility to see that a file is in compliance with IDEA 2004. **All file errors must be corrected.** For JPAS purposes, the file review reflects the performance of the person being evaluated. UPIPS #s reference items on the full UPIPS compliance review form.

**Personnel Authorization Access List (PAAL) with current year is posted where files stored.**  Yes

**Organizer/Record of Access is available and signed by reviewer.**  Yes

**Date of Initial Review** \_\_\_\_\_ **Non Compliance Items Corrected by** \_\_\_\_\_ **(15 days after initial review)**

JPAS Indicator	Compliance Review Items	NA	Non Compliance	Compliance	Staff Sign-off
<b>66</b>	<b>Evaluation/Re-evaluation and Eligibility</b>				
UPIPS 10d	Initial evaluation and eligibility were completed within 45 school days of receiving written parent consent. <i>(Mark "NA" if re-evaluation)</i>		Train+Evid		
UPIPS 11a	Re-evaluation Data Review indicates IEP team reviewed existing evaluation data and determined if additional assessment was needed or not needed. <i>(Mark "NA" if initial eval.)</i>		Train+Evid		
UPIPS 13	If additional assessment is needed, Re-evaluation Data Review completed prior to the date of consent for evaluation, (can be on the same day). <i>If additional assessment NOT needed, mark "NA"</i>		Train+Evid		
UPIPS 20a,b	Re-evaluation was completed within 3 years of last determination of eligibility. <i>(Mark "NA" if initial evaluation)</i>		Train+Evid		
UPIPS 23	Evaluation Results Summary Report (ERSR) contains a complete set of data results. (i.e. Hearing, Vision, Data Probes, Academics, Behavior, etc.)		Correctable		
UPIPS 21	Notice of Meeting indicates purpose: Review Evaluation Data and Eligibility Determination.		Train+Evid		
UPIPS 32	Evaluation data support classification <i>(Refer to and attach classification form)</i>		Correctable		
JSD	Educator maintains a list of re-evaluation dates for current year's students.		Correctable		
<input type="checkbox"/> Met all JPAS requirements with no need for corrections or training and evidence <input type="checkbox"/> Corrections completed within 15 days _____ date <input type="checkbox"/> Corrections <b>not</b> completed within 15 days <input type="checkbox"/> Training and Evidence completed within 15 days _____ date <input type="checkbox"/> Training and Evidence <b>not</b> completed within 15 days					
<b>67</b>	<b>Develops IEP for Identified Student</b>				
UPIPS 39b,c	Current IEP was held within one year of last IEP. <i>(Mark "NA" if initial IEP)</i>		Train+Evid		
UPIPS 40, 66-71b	Notice of Meeting indicates purpose: Discuss/Develop IEP and Discuss Placement		Train+Evid		
UPIPS 45 45a 45b	PLAAFP(s)	Addresses area(s) of need	Train+Evid		
		Includes baseline or current data	Train+Evid		
		Describes how disability affects progress in general curriculum	Train+Evid		
UPIPS 46a 46b 46c	Goal(s)	Addresses area(s) of need	Train+Evid		
		Condition <i>(how/when the student will perform)</i>	Train+Evid		
		Skill or behavior <i>(what the student will do)</i>	Train+Evid		
		Criterion <i>(acceptable level of performance at end of goal period, with accuracy over time)</i>	Train+Evid		
	Benchmark/Short-term Objectives are included for students who participate in alternate assessment		Train+Evid		
UPIPS 47a-48c	Services/SCRAM: SCRAM matches IEP		Correctable		
UPIPS 44a-44e	Signatures: All required signatures. If not, why?		Train+Evid		
JSD	Educator maintains a list of IEP dates for current year's students.		Correctable		

<input type="checkbox"/> Met all JPAS requirements with no need for corrections or training and evidence <input type="checkbox"/> Corrections completed within 15 days _____date <input type="checkbox"/> Corrections <b>not</b> completed within 15 days <input type="checkbox"/> Training and Evidence completed within 15 days _____date <input type="checkbox"/> Training and Evidence <b>not</b> completed within 15 days					
<b>68</b>	<b>Postsecondary Transition Plan (Must be completed for students ages 16 or older)</b>				
UPIPS 73b	Transition plan is included in IEP. <i>(Mark "NA" if student not of transition age)</i>			Correctable	
UPIPS 40	Notice of Meeting indicates purpose: Consider Transition Services			Train+Evid	
UPIPS 40	Notice of Meeting indicates outside agency representative for school to post-school transition is invited to attend <i>(Mark "NA" if not needed)</i> .			Train+Evid	
UPIPS 40, 74a	Student invited to IEP transition meeting <i>(name must be on Notice of Meeting)</i>			Train+Evid	
UPIPS 75	Age-appropriate transition assessments listed <i>(and summarized in PLAAFP or file)</i>			Correctable	
UPIPS 74b 76	Measurable Post secondary goals	Updated annually		Train+Evid	
		Training or Education <b>(required)</b>		Correctable	
		Employment <b>(required)</b>		Correctable	
		Independent Living <i>(optional, unless determined appropriate by IEP team)</i>		Train+Evid	
UPIPS 77	Annual IEP goals related to helping student achieve his/her postsecondary goals			Correctable	
UPIPS 73b 74a 78a-81	Transition Services	Transition services listed in services section <i>(i.e., academic, behavior, lang., etc)</i>		Correctable	
		Provided or paid for by other agency marked <i>("yes", "considered not needed")</i>		Train+Evid	
		If yes, agency name/representative listed <i>(mark "NA" if considered not needed)</i>		Train+Evid	
		If yes, written parent (or adult student) consent to invite agency rep		Train+Evid	
UPIPS 82	Courses of study that will assist student in achieving postsecondary goals.			Correctable	
UPIPS 83b	Age of Majority <i>(required on or before the student's 17<sup>th</sup> birthday)</i>			Correctable	
<input type="checkbox"/> Met all JPAS requirements with no need for corrections or training and evidence <input type="checkbox"/> Corrections completed within 15 days _____date <input type="checkbox"/> Corrections <b>not</b> completed within 15 days <input type="checkbox"/> Training and Evidence completed within 15 days _____date <input type="checkbox"/> Training and Evidence <b>not</b> completed within 15 days					

Compliance is directly related to the Federal requirement of providing a free and appropriate public education (FAPE) to every student. For this reason, each individual case of noncompliance must be corrected as soon as possible.

Teacher Specialist Signature Indicates Completed JPAS File Review

Date